

HEALTH AND SAFETY POLICY

W.J. Simpson, Electrical Contractor

**Visit: electricbill.co.nz
30 Greenwood Road
Havelock North
0274 454021**

PURPOSE

To describe W.J. Simpson, Electrical Contractor's duty of care in relation to the health and safety of clients and their employees, and others who may be put at risk by our work.

W.J. Simpson, Electrical Contractor, does not employ staff but may employ sub-contractors from time to time.

DEFINITIONS

W.J. Simpson, Electrical Contractor is involved in the installation, repair and maintenance of electrical wiring, devices, lighting, testing and tagging and communication equipment.

POLICY

W.J. Simpson, Electrical Contractor shall:

- Comply with the Health & Safety Act 2015 (HSW Act) and Safety at Work Regulation 2016 (HSW Regs) standards, relevant codes of practice and guidelines maintaining safe plant and structures
- Ensure all subcontractors are suitably qualified to undertake the work in which they are engaged.
- Accurately report and record all workplace accidents, incidents and injuries (events).

HAZARD IDENTIFICATION (ID)

The following hazards are usually present or have the potential to occur at some time during our work:

- Visitors and contractors
- Trips and slips
- Extension leads and cabling
- Electricity
- Ladders
- Plant, machinery and equipment
- Power and hand tools
- Falls from height
- Moving vehicles
- Noise
- Dust
- Overhead hazards

RISK MANAGEMENT

Once hazards have been identified they will be assessed and controlled by eliminating or minimising any risks to health and safety.

ELIMINATE

Where necessary and practicable, we will remove the chance of an identified hazard causing death, injury or illness. We will minimise the risk where we cannot eliminate it, as far as reasonably practicable. If neither of these two options are practicable, we will isolate the hazard. Examples of how we will achieve this include:

- Preventing any person coming into contact with the hazard
- Use of signage to alert persons of the hazard.

HAZARDS

Noise – peak sound pressure level of 140dB

High Risk Work – all work that affects or interferes with the supply of electricity shall be carried out under a lock-out/tag system

Electrical Work – a qualified and registered electrician with a current practising licence must carry out all prescribed electrical work (PEW) as outlined in AS/NZS 3000 : 2007.

Electrical Installation – all electrical work carried out must have a certificate of compliance provided at the completion of the work.

NB. All registered and qualified electricians must complete a two-yearly refresher course which encompasses the use of safety equipment, ladders, scaffolding, current electrical regulations and standards, CPR and first aid.

W. J. SIMPSON
Registered Electrical Inspector